

Public Document Pack



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15 December 2014

Dear Councillor

NOTICE OF DELEGATED DECISION – (DD09 14) APPOINTMENT OF PARKING STRATEGY REVIEW COMPANY

Please find attached details of a decision taken by Mr Roger Walton, the Director of Environment and Corporate Assets, in relation to the appointment of consultants, JMP, to undertake the parking strategy review agreed by Cabinet at its meeting held on 3 November 2014.

The deadline for call-in of this decision is 10.00am on Friday, 19 December 2014.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink that reads "Kate Batty - Smith". Below the signature is a short horizontal line.

Democratic Support Officer

ENCL

1 **NOTICE OF DELEGATED DECISION - (DD09 14) APPOINTMENT OF PARKING STRATEGY REVIEW COMPANY** (Pages 2-5)



COMMITTEE SECTION ONLY

Decision No: DD09
Notification Date: 15/12/14
Implementation Date: 19/12/14
(unless called-in)
Call-in: Yes

**Decision Notice
Delegation to Individual Officer**

A. Decision taken by: Mr Roger Walton, Director of Environment and Corporate Assets

B. Delegated Power:

Delegation 5 of the Scheme of Officer Delegations (Section 6 of Part 3 (Responsibility for Functions) of the Constitution) as follows:

- (a) To authorise expenditure and to take such action as may be necessary and appropriate thereon in respect of sums provided in the estimates approved by the Council.
- (b) To authorise contracts with a value not exceeding £200,000.

C. Subject (including whether it is a Key Decision and included within the Notice of Forthcoming Key Decisions):

Parking Strategy Review

This is not a Key Decision.

*Is the decision likely to disclose exempt information? No
If so, please specify the relevant paragraph(s) of Part 1 of Schedule 12A of the Local Government Act 1972.*

D. Decision:

To appoint the engineering consultants JMP to undertake the proposed parking strategy review.

E. Reason(s) for decision:

At its meeting held on 3 November 2014, Cabinet agreed the release of funds from the Special Projects Reserve to meet the costs of a review of the Council's parking strategy (Cabinet decision CAB 72). The proposed review will ensure that parking provision across the District continues to meet the needs of residents and visitors alike and supports local businesses. The proposals submitted by JMP have been reviewed and assessed as best meeting the Council's assessment criteria for this project.

F. Details of alternative options considered and rejected:

No other options were considered as this proposal has previously been agreed in principle by Cabinet.

G. If the decision-maker has an interest in the matter, the existence and nature of that interest must be stated below:

None.

H. List of persons consulted by the decision-maker:

Portfolio Holder for Access and Property Management

I. Reason(s) for General Exception/Special Urgency (i.e. why the decision was not included in the current Notice of Forthcoming Key Decisions and why it would be impracticable to defer the decision until the period covered by the next Notice of Forthcoming Key Decisions)

Not applicable.

J. Notice of use of General Exception Procedure (to be followed where at least five clear days will have elapsed between issuing a General Exception Notice and informing the Chairman of the relevant Scrutiny Committee, and the Key Decision being taken)

Not applicable.

Signed: _____ Dated: _____
(Decision-Taker)

K. Agreement to use of Special Urgency Procedure (to be followed where it is not possible to give five clear days' notice that a Key Decision will be taken)

Not applicable.

Signed: _____ Dated: _____
(Chairman of the relevant Scrutiny Committee)

L. Any conflict of interest declared by any executive member who has been consulted by the decision-maker:

None

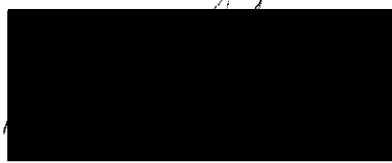
M. Note of any dispensation granted by the Monitoring Officer in respect of any declared conflict of interest:

Not applicable.

N. Background Documents:

Report to Cabinet of 3 November 2014.

Signed:



Decision-Maker

Dated: 12 December 2014

